

FORM 4-61 1822



## METHOD OF OR ABSENCE OF ADVERTISING

### METHOD OF ADVERTISING

1. Advertising in newspapers    Yes ☐    No ☐.
2. (a) Advertising by circular letters sent to ..... dealers.  
    (b) And by notices posted in public places    Yes ☐    No ☐.

(If notices were not posted in addition to advertising by circular letters sent to dealers, explanation of such omission must be made below.)

### ABSENCE OF ADVERTISING

3. Without advertising, under an exigency of the service which existed prior to the order and would not admit of the delay incident to advertising.
4. Without advertising in accordance with .....
5. Without advertising, it being impracticable to secure competition because of .....

.....  
.....  
.....  
.....  
.....  
(Here state in detail the nature of the exigency or circumstances under which the securing of competition was impracticable under 3 and 4)

NOTE.—The above form "Method of or Absence of Advertising" is to be used when purchases are made or services secured under proper authority without written agreement in any form. In case of a written agreement (formal contract, proposal, and acceptance, or less formal agreement) Standard Form No. 1036 should be used for abstracting the method of or absence of advertising and award of contract. (See 7 GAO 4500 and 5000.)

\* U.S. GOVERNMENT PRINTING OFFICE: 1959 O—513814

44-62-307  
COPY No. 1

# INVOICE

## Itek Corporation

Waltham 54, Massachusetts

Encl #1  
054-2091-64  
COPY 1 OF 2

**SOLD TO:****SHIPPED TO:****INVOICE DATE** 10/26/62**INVOICE NO.** 11**terms, net cash****YOUR ORDER NO.**

BT-1943

**GOV'T CONTRACT NO.****SHIPPED VIA -**

9040

**FIXED FEE**

Total Costs Billed thru Invoice #10  
Less: Non-fee Bearing Costs  
Total Fee Bearing Costs

25X1

25X1

"I certify that the above fixed fee is fair and just and is in proportion to the progress made on the contract."

25X1

25X1

Controller

"It is hereby acknowledged that the assignment of all monies due and to become due under Contract No. (classified), is effective and covers this invoice which is to be paid directly to the Assignee, The First National Bank of Boston, 67 Milk Street, Boston 6, Massachusetts."

25X1

Controller

Nov 7 12 43 PM '62

SPECIAL HANDLING



# INVOICE

## Itek Corporation

Waltham 54, Massachusetts

*ENCL #1 TO*  
 OSA 22227-62
**SOLD TO:****SHIPPED TO:****INVOICE DATE** 11/12/62**INVOICE NO.** 12**terms, net cash****YOUR ORDER NO.****GOV'T CONTRACT NO.****SHIPPED VIA -**

9040

PERIOD COVERED: INCEPTION THRU 10/31/62

Direct Labor  
 Overhead  
 Materials  
 Sub-Contract  
 Other Direct Charges  
     Total Manufacturing Cost  
     General Administration  
 Total  
 Previously Billed by Itek  
 Net Amount Due on this Invoice

25X1

"I certify that the above bill is correct and just and the  
 been received. Payment is requested on a provisional basis pending the  
 establishment of accepted overhead rates."

25X1

25X1

, Controller

25X1

"It is hereby acknowledged that the assignment of all monies due and to be  
 come due under Contract No. (classified), is effective and covers this in-  
 voice which is to be paid directly to the Assignee, The First National  
 Bank of Boston, 67 Milk Street, Boston 6, Massachusetts."

Itek Corporation

25X1

BY

SPECIAL HANDLING

-9040-

Invoice No. 12

PERIOD COVERED: 10/16/62 thru 10/31/62Direct Labor

Engineering

Palo Alto

Total Direct Labor

25X1

25X1

Overhead

Engineering

Palo Alto

Total Overhead

25X1

25X1

Materials

Sub-Contract

Travel

Tel. &amp; Tel.

Other Direct Labor

Overtime Premium

Total Manufacturing Cost

General Administration

Total

25X1

-9040-

Invoice No. 12

OVERHEAD ADJUSTMENT  
PERIOD COVERED: 10/1 thru 10/15/62

	<u>Costs @ Revised Rates</u>	<u>Previously Billed</u>	<u>Net Adj.</u>
<u>Direct Labor</u>			25X1
Engineering			
Palo Alto			
Total Direct Labor			
<u>Overhead</u>			25X1
Engineering <input type="text"/>			
Palo Alto <input type="text"/>			
Total Overhead			
Materials			
Sub-Contract			
Travel			
Other Direct Labor			
Overtime Premium			
Total Manufacturing Cost			
General Administration <input type="text"/>			25X1
Total			

SPECIAL HANDLING

SPECIAL HANDLING

9040-62-327

Copy No. /

OSA 2227-62

2/1 of 2

13 November 1962

TO:

25X1

Enclosed are two (2) copies of Invoice Number 12,  
which is submitted for your approval and payment.

In accordance with the agreements reached with you,  
we are directing the original and one copy to your attention  
and by copy of this letter forwarding one additional copy of  
the invoice to the attention of

25X1

Very truly yours,

25X1

DJ:cm

Enclosures (2)

cc:

w/enclosure

25X1